



Your 2017–2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “verification”. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the Office of Student Financial Aid will compare your FAFSA with the information on this worksheet and with any other additional information or required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Office of Student Financial Aid. If you have questions about verification or need assistance completing this form, contact the Office of Student Financial Aid as soon as possible so that your financial aid will not be delayed.

Student ID #: _____

A. Dependent Student’s Information

Last Name	First Name	Last four digits of SS #	
Address (include apt. no.)		Date of Birth	
City	State	Zip Code	Phone Number

B. Dependent Student’s Family Information

List below the people in your parent(s)’ household, including yourself and your parent(s) (including a stepparent) even if you don’t live with your parent(s), your parent(s)’ other children (if your parent(s) will provide more than half of their support from July 1, 2017 through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017–2018. Include children who meet either of these standards, even if they do not live with your parent(s)), other people (if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 2018).

Include the name of the college for any household member, excluding your parent(s), who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017, and June 30, 2018.

Full Name	Age	Relationship	College
		Self	Hodges University

If more space is needed, attach a separate page with your name and Student ID # at the top.

C. Dependent Student’s Income Information to be Verified

- TAX RETURN FILERS** - If the student filed, or will file, an amended 2015 IRS tax return, the student must contact the Office of Student Financial Aid before completing this section.

Instructions: Complete this section by checking the box that applies if the student filed or will file a 2015 income tax return with the IRS.

- The student, has used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into the student’s FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The Office of Student Financial Aid will use the IRS information that was transferred in the verification process.*

- The student, has not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2015 IRS income information into the student's FAFSA once the student has filed a 2015 IRS tax return. *The Office of Student Financial Aid cannot complete the verification process until the IRS information has been transferred into the FAFSA.*
- The student is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the student will submit to the Office of Student Financial Aid 2015 IRS tax return transcript(s) - not a photocopy of the income tax return. Go to www.irs.gov, call 1-800-908-9946, or complete IRS Form 4506T-EZ or IRS Form 4506-T to request a copy of your 2015 IRS tax return transcript(s). Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript".
 - Check here if the student's IRS tax return transcript is attached to this worksheet.
 - Check here if the student's IRS tax return transcript will be submitted to the Office of Student Financial Aid later. Verification cannot be completed until the IRS tax return transcript has been submitted to the Office of Student Financial Aid.

2. **TAX RETURN NONFILERS** – Only complete this section if the student will not file and is not required to file a 2015 income tax return with the IRS. **Check the box that applies:**

- The student was not employed & had no income earned from work in 2015.
- The student was employed in 2015 & has listed below the names of all the student's employers & the amount earned from each employer in 2015. Attach copies of all 2015 W-2 forms issued to the student by employers. *List every employer even if the employer did not issue an IRS W-2 form.*

Employers Name	2015 Amount Earned	Was a W-2 Issued?		Copy of W-2 Attached?	
	\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If more space is needed, attach a separate page with your name and Student ID # at the top.

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2016 that indicates a 2015 IRS income tax return was not filed with the IRS or other relevant tax authority.

- The student will submit to the Office of Student Financial Aid an IRS Verification of Non-filing Letter. Go to www.irs.gov, call 1-800-908-9946, or complete IRS Form 4506-T and checking box 7 to request an IRS Verification of Non-filing Letter.
 - Check here if an IRS Verification of Non-filing Letter is provided.
 - Check here if an IRS Verification of Non-filing Letter will be submitted to the Office of Student Financial Aid later. Verification cannot be completed until the IRS Verification of Non-filing Letter has been submitted to the Office of Student Financial Aid.

D. Parent's Income Information to be Verified - Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

1. **TAX RETURN FILERS** - If the student's parent(s) filed, or will file, an amended 2015 IRS tax return, the Office of Student Financial Aid before must be contacted before completing this section.

Instructions: Complete this section by checking the box that applies if the student's parent(s) filed or will file a 2015 income tax return with the IRS.

 - The student's parent(s), has used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2015 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The Office of Student Financial Aid will use the IRS information that was transferred into the student's FAFSA to complete the verification process.*
 - The student's parent(s), has not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2015 IRS income information into the student's FAFSA once the parent's 2015 IRS tax return has been filed. *The Office of Student Financial Aid cannot complete the verification process until the parent has transferred IRS information into the student's FAFSA.*

Continued on Page 3

Student's Name: _____ Last 4 Digits of SS #: _____

The parent is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the parent will submit to the Office of Student Financial Aid a copy of the parent's 2015 IRS tax return transcript(s) - not a photocopy of the income tax return. Go to www.irs.gov, call 1-800-908-9946, or complete IRS Form 4506T-EZ or IRS Form 4506-T to request a copy of your 2015 IRS tax return transcript(s). Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript".

Check here if an IRS tax return transcript(s) is attached to this worksheet.

Check here if IRS tax return transcript(s) will be submitted to the Office of Student Financial Aid later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted to the Office of Student Financial Aid.

2. **TAX RETURN NONFILERS** – Only complete this section if the student's parent(s), will not file and is not required to file a 2015 income tax return with the IRS. Check the box(s) that apply(s):

My parent(s) will not file & is not required to file a 2015 IRS tax return.

The parent(s) was not employed & had no income earned from work in 2015.

The parent(s) was employed in 2015 & has listed below the names of all the parent's employers & the amount earned from each employer in 2015. Attach copies of all 2015 W-2 forms issued to the parent(s) by employer(s). *List every employer even if the employer did not issue an IRS W-2 form.*

Employers Name	2015 Amount Earned	Was a W-2 Issued?		Copy of W-2 Attached?	
	\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	\$	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If more space is needed, attach a separate page with your name and Student ID # at the top.

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2016 that indicates a 2015 IRS income tax return was not filed with the IRS or other relevant tax authority.

The parent(s) will submit to the Office of Student Financial Aid an IRS Verification of Non-filing Letter. Go to www.irs.gov, call 1-800-908-9946, or complete IRS Form 4506-T and checking box 7 to request an IRS Verification of Non-filing Letter.

Check here if an IRS Verification of Non-filing Letter is provided.

Check here if an IRS Verification of Non-filing Letter will be submitted to the Office of Student Financial Aid later. Verification cannot be completed until the IRS Verification of Non-filing Letter has been submitted to the Office of Student Financial Aid.

E. Parent's Other Information to be Verified

UNTAXED INCOME - Complete this section if one of the student's parents received funds or other untaxed income such as child support, untaxed pensions, veterans non-education benefits, workers' compensation, untaxed Social Security benefits, Supplemental Security Income (SSI), or any other source of untaxed income described below in 2015.

Check the box(s) that apply(s):

Child support - Complete this section if one of the student's parents paid or received child support in 2015.

Name of Person Who Received Child Support	Name of Person Who Paid Child Support	Name of Child for Whom Support Was Paid or Received	Amount of Child Support Paid or Received in 2015
			\$
			\$

If more space is needed, attach a separate page with your name and Student ID # at the top.

Payments to tax-deferred pension and retirement savings - List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (e.g., 401(k) or 403(b) plans), including, but not limited to, amounts reported on W-2 forms in Boxes 12a through 12d with codes D, E, F, G, H, and S.

Name of Person Who Made the Payment	Total Amount Paid in 2015
	\$

Continued on Page 4

- Housing, food, and other living allowances paid to members of the military, clergy, and others** - Include cash payments and/or the cash value of benefits received. **Do not include** the value of on-base military housing or the value of a basic military allowance for housing (include below).
- Veterans non-education benefits** - List the total amount of veterans non-education benefits received in 2015. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances. **Do not include** federal veterans educational benefits such as: *Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, and Post-9/11 GI Bill* (include below).

Name of Recipient	Type of Benefit Received or Veterans Non-education Benefit	Amount of Benefit Received in 2015
		\$

- Other untaxed income** - List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as workers' compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc. **Do not include** any items reported or excluded above. In addition, do not include student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA) educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

Name of Recipient	Type of Other Untaxed Income	Amount of Other Untaxed Income Received in 2015
		\$

- Money received or paid on your behalf** - List any money received or paid on your or your family's behalf (e.g., payment of bills) and not reported elsewhere on this form. Enter the total amount of cash support you received in 2015. Include support from a parent whose information was not reported on your 2017–2018 FAFSA, but do not include support from a parent whose information was reported. For example, if someone is paying rent, utility bills, etc., for you or gives cash, gift cards, etc., include the amount of that person's contributions **unless the person is the your parent whose information is reported on your 2017–2018 FAFSA**. Amounts paid on your behalf also include any distributions to you from a 529 plan owned by someone other than you or your parents, such as grandparents, aunts, and uncles.

Source	Purpose: e.g., Cash, Rent, Books	Amount Received in 2015
		\$

- Additional information** - So that the Office of Student Financial Aid can fully understand your family's financial situation, please provide below information about any other resources, benefits, and other amounts received by you and any members of your household. This may include items that were not required to be reported on the FAFSA or other forms submitted to the Office of Student Financial Aid. Include such things as federal veterans education benefits, military housing, TANF, untaxed Social Security benefits, Supplemental Security Income (SSI), etc.

Name of Recipient	Type of Financial Support	Amount of Financial Support Received in 2015
		\$

If more space is needed, attach a separate page with your name and Student ID # at the top.

F. Certification and Signature: Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.
 WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. *Submit this worksheet to the Office of Student Financial Aid.*

Student's Signature **Date**

Parent's Signature **Date**

FOR OFFICE USE ONLY

V1: _____, _____ Trans: _____ -or- Tax transcripts _____ Untaxed income _____ WNF _____ IRS Non-filing letter provided _____
V4: High school completion status: _____ Statement of educational purpose: _____ FAO: REPORT IDENTIFIERS
V5: _____, _____ Trans: _____ -or- Tax transcripts _____ Untaxed income _____ WNF _____ IRS Non-filing letter provided _____ High school completion status: _____ Statement of educational purpose: _____ FAO: REPORT IDENTIFIERS

Compliance Officer's stamp
(if approved)